

City Charter School
MINUTES
 Board Meeting
 October 29, 2015

OPEN SESSION

- The meeting was called to order at approximately 7:20PM by Alissa Chariton
- Names with “X” indicates that person was present:

Board of Directors			
Alissa Chariton, Chair	X	Craig Silvers	X
Samantha Coyne		Michelle Sorgen	X
Meredith Esarey		Gene Straub	
Jenna Flexner, Secretary	X	Lindsay Sturman	X
Rebecca George	X	Ebony Wheaton	
Staci Miller	X	Lisa Woods	
Maggie Pulley			
Jessica Shaham	X		

City Charter School Staff & Contractors			
Valerie Braimah, Executive Director	X	Dvora Inwood, Founder	
Sheri Werner, MS Principal	X		
Spencer Styles, Charter Impact		Raul Alarcon, ES Principal	X

- **Quorum:** Yes
- I. Public Comments – Several CLIC parents commented that they would love the opportunity to continue enrollment within the City organization beyond elementary school.
 - II. Action Item: Approval of October minutes and October 28 Finance Committee Minutes
 - a. Moved by: Rebecca George
 - b. Seconded by: Jessica Shaham
 - c. Unanimously approved
 - III. Executive Director Report
 - a. School Report: Student Achievement Data Reports
 - i. ES results
 - A. Presentation by Raul Alarcon. Data was from small sample – 22 children. Ms. Para, a specialist, has been employed to work with the 10 kids who are underperforming and is doing great work. We are also doing professional development on math instruction.
 - b. CHS Program Update

- i. Presentation by Sheri Werner re: HS – Discussion of student survey: how are they feeling, opinions on homework, peer groups, academics, etc. Exhibition night has been planned and the students are getting excited about presenting their learning.
 - c. Action Item: Motion to adopt board resolution for City Internet Safety Policies.
 - A. Moved by: Rebecca George
 - B. Seconded by: Staci Miller
 - C. Unanimously approved
- IV. Finance Report
 - a. Introduction of David Mitchell, now on board with Spencer on the City Charter Schools account.
 - b. Discussion of ES budget – low enrollment could leave the ES projection in deficit at years end. Enrollment numbers need to increase.
 - c. MS – Repairs and maintenance on MS site is currently over budget. MS is predicted to have a surplus of \$53K at end of year.
 - d. HS – Current enrollment leaves us at a deficit. Discussion on how to balance the budget, with discussion of possibility of merging the HS and MS, and increasing the enrollment of the MS.
 - e. Action Item: Approve the September Financial Packages
 - i. Moved by: Lindsay Sturman
 - ii. Seconded by: Alissa Chariton
 - iii. Unanimously approved
 - f. Note to add action item for next month re: Board approval to waive CMO management fee for the HS in an effort to help balance the budget deficit created by under enrollment.
- V. Facility Update
 - a. ES – Discussion of Venice Site, the neighborhood opposition, and our strategy to move the project forward. Current timeline for getting into Venice site is March 2017. Project is on track.
 - b. MS – Discussion of Motor Site, and the neighborhood business opposition headed by one individual. Parents of the MS have been amazing and are sending support letters by the hundreds to Councilman Koretz’s office. Valerie needs help in the form of a consultant to manage the community component and push this project across the finish line. Current timeline if ALL goes smoothly is November 2016, which leaves us with the issue of where the MS will live next year.
- VI. Committee Updates
 - a. Nominating Committee Update – Action Item: Move to approve Nick Melvoin as new board member
 - i. Moved by: Rebecca George
 - ii. Seconded by: Lindsay Sturman
 - iii. Unanimously approved
 - b. Ad Hoc Org Strategy Committee – recommendation right now is to stay the course, and have Sheri split her time between both schools, and Anna to remain full time at the HS.
 - c. Action Item: Motion to Approve the resolution to merge the HS with the MS, with the stipulation that the board will revisit the issue before it officially goes on the LAUSD agenda.
 - i. Moved by: Lindsay
 - ii. Seconded by: Jessica Shaham
 - iii. Unanimously approved
- VII. Closed Session

VIII. Report out from closed session

- a. Discussion of lease negotiations for 9017 Pico Blvd. as a potential home for the MS or HS for next year.
- b. Action Item: Empower the facilities committee to negotiate a lease to bring back to the board for approval.
 - i. Moved by: Alissa Chariton
 - ii. Seconded by: Rebecca George
 - iii. Moved by: Unanimously approved

Meeting adjourned at 9:35 pm



Jenna Flexner, Secretary, CCS

11/19/2015

Date