



**City Language Immersion Charter School (CLIC)
4001 W. Venice Boulevard
Traffic Management Plan**

To all parents, faculty, staff and members of the CLICschool community:

As required by the City of Los Angeles, CLIC is adopting this Traffic Management Plan which provides a set of rules and requirements applicable to vehicle visits to the school. This Plan is intended to:

- Provide a safe and efficient means for dropping-off and picking-up students.
- Ensure that our drop-off and pick-up procedures minimize circulation impacts.
- Meet requirements set by the City to minimize the school's traffic impact on nearby streets.

Rules and Requirements of the Traffic Management Plan:

Access

- All vehicle access will be restricted to Venice Boulevard via the two driveways on the eastern and western ends of the school property. The eastern driveway will be restricted to inbound traffic only, during the drop-off and pick-up time periods. At other times, the gate to this driveway will be closed. The western driveway will allow both inbound and outbound movements by vehicles, except during drop-off and pick-up time periods, when it will be restricted to outbound movements. Parents and other visitors to the school outside of the drop-off and pick-up time periods shall use the western driveway for ingress and egress.
- Parents dropping off school children in the morning during the drop-off time period will enter on the eastern driveway and exit on the western driveway.
- Staff and faculty will enter using the western driveway.
- Both driveways will be restricted to right-turn in / right-turn out movements. (No left turns are permitted, either entering or exiting the school site.)
- No vehicle or pedestrian access will be allowed through Norton Avenue, except for emergency vehicles and trash services. The gate at Norton Avenue will remain closed and no access will be provided to students walking down Norton Avenue. Instead, students walking, biking or skateboarding to school from the north (e.g., north of Pico Boulevard) should walk south to the school's Venice Blvd. entrance using either 6th Avenue or 12th Avenue.

Monitors

- In order to ensure traffic safety, three staff members or traffic monitors will be required during the pick-up/drop-off periods, and vehicles entering or leaving the school must follow the monitors' directions.
- One traffic monitor will be stationed at the east driveway to facilitate vehicles entering the driveway and ensure children walking on the sidewalk can do so safely.
- One traffic monitor will be stationed at the west driveway to facilitate vehicle ingress and egress, ensure that conflicts are avoided, and that children walking on the sidewalk can do so safely.
- One traffic monitor will be stationed at the pick-up/drop-off area on-site. This monitor will ensure that children who are picked up or dropped off can safely walk between the vehicle and school building.

Schedule

- The school will operate under a 1-hour staggered schedule to reduce peak hour traffic congestion on nearby intersections and roadways.
- During the morning, school will start at 8:00am for grades 3rd-5th, and at 9:00am for grades TK-2nd.

- During the afternoon, TK, K, 3rd–5th grade students will be dismissed at 2:30pm, and 1st & 2nd grades will be dismissed at 3:05pm.
- The easterly gate on the east driveway will be closed during non-pickup/drop-off hours. During these hours, the two-way west driveway will be used only to access the parking lot.

Additional Notes

- The easterly gate is to be open from approximately 7:15 – 9:00am, and 2:20 – 3:15pm (1:45-2:20pm on Minimum Days).
- Drop-offs arriving when the easterly gate is closed will enter and exit at the westerly driveway.
- Students who arrive with siblings or via a carpool before their classes start will be accommodated.
- No drop-off or pick-up of students is permitted on Venice Blvd., in the neighborhood, or on Norton Avenue.
- Please keep in mind that the provisions of the Traffic Management Plan listed above are City requirements, and not just recommendations.
- See the attached Pick-up and Drop-off diagram.
- No parking in the driveway, EVER!
- Staff and faculty may enter through the western driveway.
- The two-way west driveway will be used only to access the parking lot.
- We will create a form that parents must sign committing to comply with these rules and requirements.

